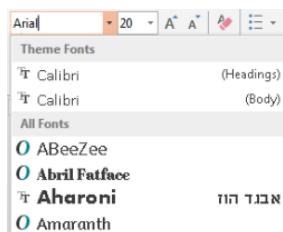


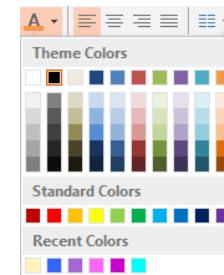
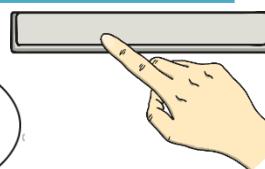
Word Processing

Knowledge	Skills
To know how to type on a keyboard.	To use two hands to type. To use one space between words. To keep typing at the end of a line. To use the shift key for capitals.
To know how to type symbols and save files.	To type symbols using the shift key, if necessary. To save files in my folder.
To know how to edit text.	To use backspace to remove the character before the cursor. To delete to remove the character after the cursor. To use the arrow keys to move around the text.
To know how to use a keyboard.	To use two hands to type. To use one space between words. To keep typing at the end of a line. To use the shift key for capitals. To use undo and redo.
To know how to select and format text.	To select a single word. To select a section of text using the mouse. To select a section of text using the keyboard. To use bold, italics and underline.
To know how to format the font.	To change the font. To change the font size. To change the font colour.

This term's Online Safety focus develops their understanding of Self-Image and Identity.



How would you change
the **style**, **size** or
colour of the font?



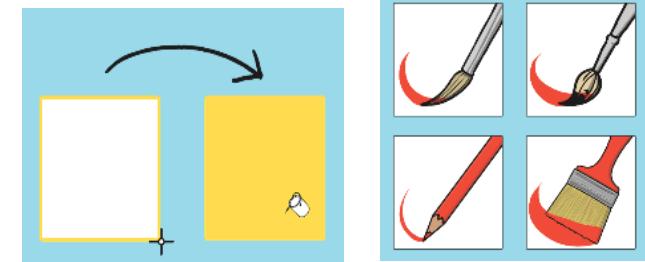
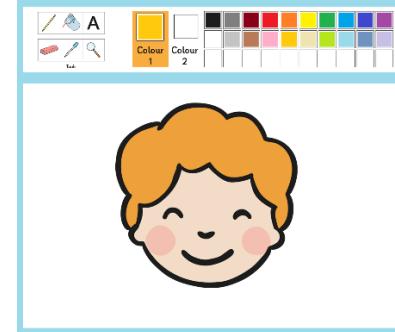
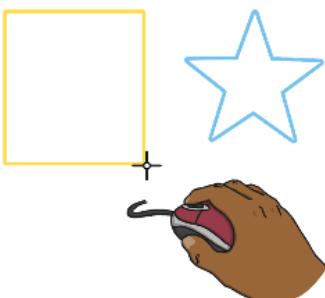
Key Words

Keyboard, key, shift, space bar, undo, redo, select, format, bold, italics, underline, font, size and colour.

Paint

Knowledge	Skills
To know how to paint with different colours.	To select a colour. To paint with the selected colour. To change to a different colour.
To know how to paint with different brushes.	To select a brush. To paint with the selected brush. To change to a different brush.
To know how to create shapes and fill areas.	To use the shape tools to create a shape. To format the colour of a shape. To fill an area with a colour.
To know how to make changes to improve my work.	To undo an action. To undo several actions. To redo an action that has been undone.
To know how to add text to a painting.	To select the text tool. To write a word or sentence. To format the colour and font of the text.

This term's Online Safety focus develops their understanding of Online Relationships and Online Bullying.

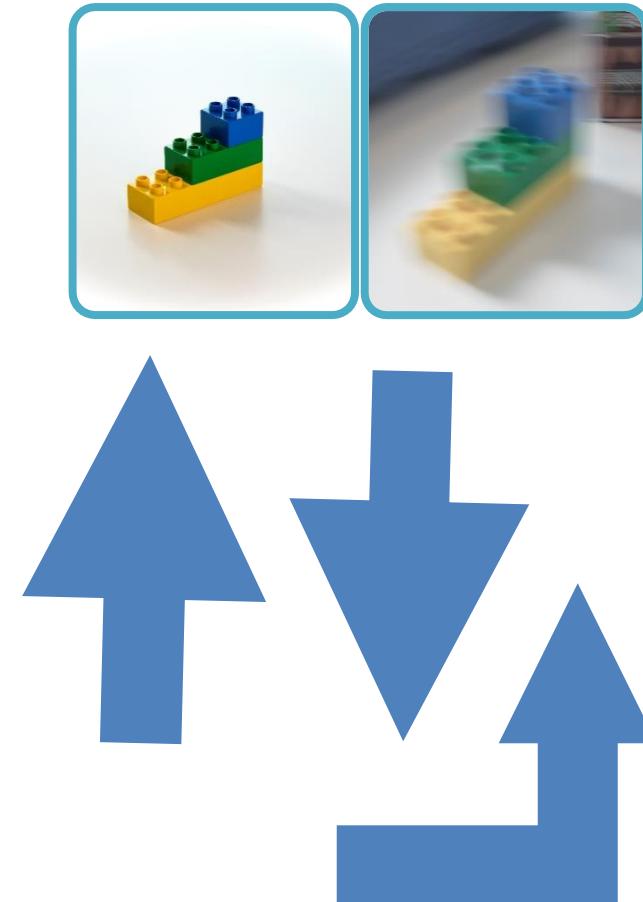


Key Words	
Paint, colour, brush, tool, shape, fill, bucket, undo, redo, text, size, poster, edit, change and select.	

Programming Toys

Knowledge	Skills
To know what an algorithm is.	To create step-by-step instructions using pictures.
To know why it is important to be precise when writing an algorithm.	To write and follow detailed instructions. To see how a product changes when To change the instructions.
To know how to write instructions to program a person like a computer.	To write step-by-step instructions. To check my work for mistakes (debug).
To know how to program a Bee-Bot to move.	To direct a Bee-Bot to a toy. To program a Bee-Bot using the arrow buttons.
To know how to debug a Bee-Bot.	To check my work for mistakes to debug a program. To start my programming sequence again if I need to.
To know how to program a sequence to make a Bee-Bot move.	To plan and check an algorithm. To evaluate and improve my sequence (debug).

This term's *Online Safety* focus develops their understanding of *Online Reputation and Health Well-being and Lifestyle*.



Key Words
Algorithm, instruction, detail, debug, program, turn, left, right, clockwise, anticlockwise and sequence.